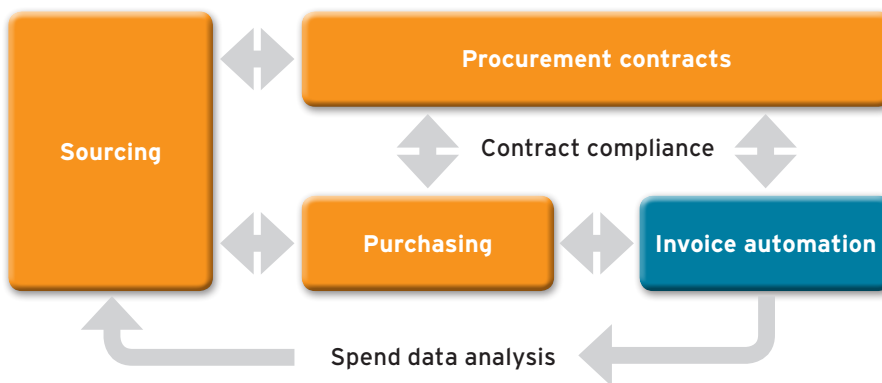


# BASWARE PROCUREMENT SOLUTIONS

## Basware RFX Management

- Manage all your sourcing projects with one easy-to-use solution

Basware RFX Management is an agile electronic sourcing solution that supports complete electronic tendering with easy-to-use automated tools for managing RFX documents and processes – from preparation of an RFP through to final contract awarding.



### Collaboration and knowledge sharing

With Basware RFX you can manage all sourcing projects in one place with a real-time view to the sourcing portfolio and ongoing individual sourcing projects. With clear process steps, the solution enables organization-wide collaboration around sourcing projects offering a full workflow for preparation of an RFP. A template-based approach allows creation of RFPs based on earlier cases and best practices. These RFP templates can include important details ranging from general terms and conditions to the SLA documents to be used in a particular category of sourcing.

### Flexible formulation of RFPs

Basware RFX supports evaluation of tenders based on both price and qualitative criteria. For sourcing of specific materials, the solution also accommodates item-level criteria. Predefined answer alternatives can be defined to all criteria. This reduces the risk of invalid tenders and allows comparison between suppliers.

With a flexible scoring model, the evaluation criteria can be organized hierarchically and given specific relative weights per topic area. The solution allows setting participation conditions for the suppliers qualified to participate. In an open sourcing procedure, participation in the RFP process is available to all suppliers that meet participation conditions. With restricted procedures, suppliers are invited to participate.

### Centralize and automate supplier communication

Communication with suppliers is handled securely online via Basware Supplier Portal. Suppliers can search, view, and download RFP documents. They can enter tenders by answering questions online or download an offline copy of the RFP and upload the completed tender. The question and answer process can also be conducted in Basware Supplier Portal. At the customer end, each RFP process displays a message board containing the full history of Q&A threads.

## Key Benefits

### Compliance

- Full audit trail for tendering process and process transparency
- Tendering process control
- Tendering process repeatability
- Centralized portal for tendering process
- Template-driven RFP preparation

### Automation, transparency and control

- Automated evaluation of tenders
- Support for electronic tendering process
- Streamlined supplier communication
- Seamless integration to Basware Contract Lifecycle and Purchase Management solutions

### Flexibility

- Flexible scoring models
- User-friendly web interface for ease of use
- Support for evaluation of tenders based on both price and qualitative criteria
- Support for open and restricted procedures for sourcing
- Multi-organization management and multi-lingual processing

# BASWARE PURCHASE-TO-PAY SOLUTION

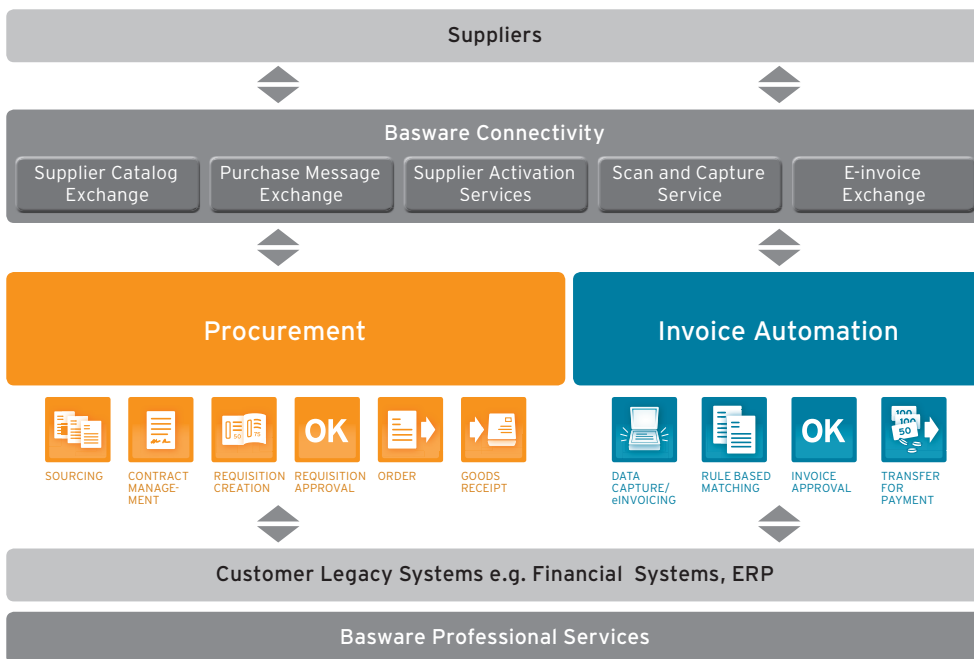
## The leading solution for automating Purchase-to-Pay

Gain maximum benefits by streamlining your entire purchase-to-pay process. Basware's purchase-to-pay solution automates three key support processes: procurement, accounts payable and travel & expense management.

Basware solutions deliver value by providing control over all aspects of the process with total visibility of every document in the system, its history, and current status. Basware addresses the needs of the professional and light users, providing ergonomic and efficient user experiences above industry standards. Built-in intelligent process automation and powerful exception management increase efficiency and reduce costs. By choosing Basware you can think big but start small; Our packaged composite applications provide step-by-step guidance to help you build a high impact end-to-end solution that fits your organization's needs best.

Basware's purchase-to-pay solution offers easy implementation and roll-out. Basware is compatible with over 200 ERPs and has certified integration with all leading ERPs on the market. Microsoft's "Gold Certified", "SAP Certified Interface", and "Certified for SAP Netweaver" certifications and endorsements guarantee seamless integration with the Basware Purchase-to-Pay solution.

Basware provides a global solution for purchase to pay automation that cannot be matched by any other workflow solution or ERP.



### Key Benefits

- One solution supports your entire P2P process
- Manage the sourcing process including creation of RFPs, bidding and selection
- Manage contract creation as well as purchasing and invoicing against your contracts
- Automate the Accounts Payable process with invoice to order matching and Smart exception handling
- Go paperless, send and receive e-Invoices and related purchase documents
- Consolidate data from multiple backend systems into one place
- Handle multi-language, multi-currency and multi-company environments with one solution
- Maintain total visibility and control over the whole process

Basware is the global leader in purchase-to-pay solutions with more than 1,500 customers and 1,000,000 users in over 50 countries around the world.

Basware solutions are distributed and implemented in Europe, the US, and Asia-Pacific through an extensive network of Basware offices and business partners.

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